



**Reopening of the City and County of Honolulu's (The "City")
Section 8 Housing Choice Voucher (HCV) Waitlist
Monday to Friday, June 4-8, 2018
Frequently Asked Questions (FAQ)**

1. Is there a charge to apply?
2. How can I apply if I don't have a computer?
3. Will paper pre-applications be available?
4. Can we accept paper pre-applications at the front counter?
5. How do I know what information I will need to complete the on-line pre-application?
6. How will I know if my pre-application is selected to be on the waitlist?
7. What are the eligibility requirements?
8. I thought that I was on the waitlist but was never contacted. What can I do about this?
9. How many applications will be randomly selected?
10. If I am on the State's Section 8 or City Moderate Rehab waiting list, can I apply for this also?
11. Is there a homeless preference?
12. If I live on the neighbor island but want to move to Oahu, can I apply?

Q: Is there a charge to apply?

A: No. If you are asked to pay to apply, you are at the wrong pre-application site. Don't be scammed into paying a pre-application fee.

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Q: How can I apply if I don't have a computer?

A: Please refer to the list of community agencies that will be able to assist you in applying on-line. For computer access only, you can also go to any public library to use their computers. Internet sessions are limited to 60 minutes (one hour.)

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Agencies with Computer Access (Note Time Available)	
Place	Address and Hours Open
Section 8 Offices	842 Bethel St., 1 st Floor, Honolulu
	1000 Uluohia St., #118, Kapolei
	(Mon.-Fri., 7:45 a.m.– 2:00 p.m.)
Gregory House	200 N. Vineyard Blvd., Ste. A310, Honolulu
	(By Appointment Only, Phone: 592-9030)
Hawaiian Hope	87-132 Farrington Hwy., Waianae
	(Mon-Fri, 8:00 a.m.-4:00 p.m.)
Key Project	47-200 Waihee Road, Kaneohe
	(Tuesdays and Thursdays, 2:00 p.m.-4:00 p.m.)
Legal Aid Society of Hawaii	924 Bethel St., Honolulu
	(Mon.-Fri., 9:00 a.m.–11:30 a.m.)

Q: Will paper pre-applications be available?

A: We discourage paper pre-applications for the following reasons:

1. The staff will have to input the data in the system, causing a delay in the selection process; and
2. the applicant will not receive a confirmation number.

We are not responsible for data entry errors or incomplete applications that are rejected by the system. Paper pre-applications will only be available for pick-up at our offices and **must** be mailed in. We will use the postmark date on the mail to determine whether the pre-application was mailed to us within the waitlist period.

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Q: Can we accept paper pre-applications at the front counter?

A: NO! All paper pre-applications must be mailed in.

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Q: How do I know what information I will need to complete the on-line pre-application?

A: All agencies listed on the public notice, posted in the Honolulu Star-Advertiser on Sunday, May 20, 2018, will have a poster size pre-application they can post for applicants to see. Applicants will be able to see what information they will need and the questions they will be asked. A checklist will also be posted on the on-line pre-application website page.

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Q: How will I know if my pre-application is selected to be on the waitlist?

A: Applicants will be notified via email or regular mail as to their status after the randomization is complete and a Waitlist is established. The pre-applications that were not selected will receive a written notice notifying them that they were not selected. Applicants can also go to www.waitlistcheck.com and enter their SSN and birth year to check on their status.

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Q: What are the eligibility requirements?

A: The public notice, posted in the Honolulu Star-Advertiser on Sunday, May 20, 2018, lists the income limits for eligibility. The 2018 Income Limits are also listed below. For a detailed list of all program requirements, please refer to our website at: www.honolulu.gov/dcs/housing.html

EXCERPT from the web page...

To be eligible for the program, the applicant family must:

- Meet current income limits
- Fall within the definition of a family
- Provide a Social Security Number
- Furnish evidence of citizenship or eligible immigrant status
- Must not be a registered sex offender
- Must not have been convicted of producing and manufacturing of methamphetamines.
- If the Family has received or is receiving public assistance, the Family must be in good standing.
- Must not have been or part of a current Participant Family in the Agency's Homeownership Option Program and not included as part of that household for occupancy and subsidy purposes.

Please see Section 8-10-7 of the Chapter 10 Tenant Based Rental Assistance and Moderate Rehabilitation Program Rules for details. It is located at <https://www.honolulu.gov/cms-dcs-menu/site-dcs-sitearticles/1795-cad-plans-and-rules.html>

2018 Applicable Income Limits							
Number of Household Members							
1	2	3	4	5	6	7	8
\$40,850	\$46,650	\$52,500	\$58,300	\$63,000	\$67,650	\$72,300	\$77,000

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Q: I thought that I was on the waitlist but was never contacted. What can I do about this?

A: We are processing our current waiting list and you might be on it. Please go to www.waitlist.com and enter your SSN and birth year to check on your status. If your status is inactive, you were either not chosen in the random selection or did not respond when we sent out the notification to your last known address. We have contacted all eligible applicants on our previous waitlist. Pre-applications were cancelled if you did not respond to our inquiries. You can submit a pre-application at this time.

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Q: How many applications will be randomly selected?

A: We may randomly select between 1,000 and 2,000 families from the pre-application pool. Those who submitted a pre-application online will be able to monitor their status.

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Q: If I am on the State's Section 8 or City Moderate Rehab waiting list, can I apply for this also?

A: Yes.

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Q: Is there a homeless preference?

A: Yes. If you are placed on the waiting list and you are a Family certified as receiving housing assistance through a program for the homeless administered by the City and County of Honolulu, you will have a preference. No more than twenty-five percent of the Vouchers issued in one year shall be allocated to homeless Families under this preference.

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Q: If I live on the neighbor island but want to move to Oahu, can I apply?

A: Anyone who meets the income and eligibility requirements can apply. If you do not currently live on Oahu and received a housing choice voucher from us, you will have to lease a place on Oahu for the initial minimum term.

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